



In order to attend the CLA language courses it is necessary to do the Placement Test (test di piazzamento) and after that enrol on the right course using your Carriera CLA in Esse3

HOW CAN I ENROL ON THE PLACEMENT TEST?

The Placement Test (test di piazzamento) is a self-assessment test that helps you understand what your exact language level is.

You should book a place on the CLA website (www.cla.uniud.it) > *Prove* > *Test di piazzamento* > *Prenotazione online*

It is possible to choose the date and the location for the test (Aula A0 22, Rizzi, via delle Scienze 206 or aula Self Access, Via Zanon 6).

HOW CAN I CREATE MY CARRIERA CLA?

1. Login on Esse3 using your username and password;
2. Click on the hamburger button menu in the top right-hand corner of the homepage and select *Segreteria* > *Immatricolazioni* > *Corsi ad Accesso Libero* > *Corsi di lingue CLAV* > *Corsi di lingue* > *accept the privacy (press "Sì")*;
3. Choose "categoria amministrativa":
 - If you are a Uniud student, Erasmus student, a PhD student, a researcher or a professor → *Studente iscritto a Corso di Laurea*
 - If you are not a member of the categories above → *Esterno*
4. The message *L'immatricolazione si è conclusa correttamente* indicates that the procedure was successfully completed.

HOW CAN I ENROL ON A CLA LANGUAGE COURSE?

1. Logon to Esse3 and enter your Carriera CLA using your username and password;
2. Click on the hamburger menu in the top right-hand corner of the homepage and select > *Esami* > *Appelli*;
3. Click on the orange link at the bottom *Ricerca Appelli*;
4. Write the language of the course you want to attend (inglese, italiana, tedesca...);
5. Click on the blue book on the left, corresponding to the course you want to attend;
6. Click *prenotati all'appello*;
7. When you see PRENOTAZIONE EFFETTUATA in red the procedure has been successfully completed.

For further information and to stay updated with the news visit our website www.cla.uniud.it

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